



POLITECNICO
MILANO 1863

INFORMATION AND DECLARATION OF CONSENT FOR PERSONAL DATA TREATMENT

**IN ACCORDANCE TO CLAUSE 13 OF GDPR (General Data Protection Regulation)
EU REGULATION N. 679/2016 DATED 27TH APRIL 2016**

This document is issued pursuant to clause 13 of EU Regulation 2016/679 dated 27 April 2016 (hereinafter referred to as Regulation) concerning the protection of natural persons with regard to personal data processing and in compliance with the legislation on personal data processing, as well as on the free movement of such data, for the participation to the seminar entitled “Underground space – From resources to structures and infrastructures”, which will take place on 8th March 2022 and is part of the CS³@DICA seminar series, organized by the Scientific Commission of the Department of Civil and Environmental Engineering at Politecnico di Milano. The seminar will be held by means of the Webex platform. The data subject who wish to participate to the aforementioned public event, in order to access the same will have to follow the link published on the website of the Department of Civil and Environmental Engineering. No prior registration is required.

Data Controller

Politecnico di Milano - General Manager upon authorization of the pro-tempore Rector – contact: dirgen@polimi.it.

Internal data processor

Daniela Rosa Fagnani, Administrative Manager of the Department of Civil and Environmental Engineering – Politecnico di Milano - Piazza Leonardo da Vinci, Milan, Italy – Phone +39 (02) 23992126 – e-mail daniela.fagnani@polimi.it.

Daniela Rosa Fagnani is Internal (Designated) Responsible pursuant to clause 4, paragraph 1, letter C of the Organizational privacy model of Politecnico di Milano, issued with Rectoral Decree catalogue no. 7228/2020, registration no. 154227 dated 20th October 2020.

Data will be processed by other authorized parties and, for this purpose, instructed in compliance with current legislation.

Responsible for data protection and contact points

Dr. Vincenzo Del Core - privacy@polimi.it - Phone: +39 (02) 23999378

Purposes of data processing, legal basis, data categories and storage period

The seminar will take place live, on-line on the Webex platform. It will be recorded and the recording will then be published in the website of the Department of Civil and Environmental Engineering.

By accessing the videoconference room, the data subject will be able to actively participate in the seminar, which will be registered. The data subject, therefore, is aware that his voice/image could be seen and heard live during the seminar and also later on by other people. The Politecnico di Milano – Department of Civil and Environmental Engineering could use images and video also for disseminating its institutional activities.

Anyway, participants (not invited speakers) are required not to make video or audio interventions but just to send written questions via chat.

If a participant takes part into the seminar through video or audio facilities during the seminar itself, he/she assumes all consequent responsibilities and holds harmless the Department of Civil and Environmental Engineering of the Politecnico di Milano from any responsibility for the dissemination of the image and/or audio, during the seminar and after.



POLITECNICO
MILANO 1863

The seminar will be recorded and if a participant intervenes with video or audio during the seminar itself, his/her intervention (video and/or audio) will be recorded.

The data subject to processing, including images, footage and audio/video recordings, even in partial and/or modified or adapted form, collected during the seminar will be processed in full compliance with the GDPR. The data will be processed, also with support of electronic means, by specifically appointed subjects, for the dissemination and communication activities on website of the Department of Civil and Environmental Engineering of Politecnico di Milano (www.dica.polimi.it).

The images collected will be stored, also in electronic form and on any technological support for the purposes and within the limits defined above and may be disseminated pursuant to Italian Law no. 150/2000 concerning institutional websites as well as through social network channels (e.g. Facebook, Twitter, You Tube, but not limited to). The use of the images does not give the right to any compensation. The Department of Civil and Environmental Engineering of Politecnico di Milano has the right to access or disclose the speaker/participant's images without any consent, by virtue of art. 97 of the Italian Law no. 633/1941. This authorization implies the granting of a non-exclusive license, with no limit of duration and for the whole world, transferable to third parties, for the use of the materials and includes the rights referred to in articles from 12 to 19 of the Italian Law no. 633/1941, including but not limited to: right of publication; right of reproduction in any way or form; right of transcription, editing, adaptation, processing and reduction; right of communication and distribution to the public, including the rights of projection, transmission and dissemination also in summary and/or abridged version, by any technical means, right to keep a copy of the materials, also in electronic form and on any known technological support or future invention for the purposes and within the limits defined above. It is in any case excluded, pursuant to the aforementioned article and pursuant to art. 10 of the Italian Civil Code, any use of the images that may harm the honor, reputation or decorum of the person portrayed, filmed or registered.

For the purposes of the application of European and national legislation on this matter (EU Reg. 679/2016, hereinafter Regulation), we inform you that your personal data will be used for the following purposes:

Purposes of the processing for which personal data are intended	Legal basis of data processing	Categories of personal data to be processed	Storage period of personal data
Purpose 1: Organization of the Recording of the seminar "Underground space - From resources to structures and infrastructures" - 08.03.2022 (only for speakers)	Data subject consent (clause 6, paragraph 1, letter a) of the Regulation)	<ul style="list-style-type: none">• Identification data (Name, Surname)• Contact data (e-mail address)	For a maximum period of 3 years from the date of the seminar
Purpose 2: Recording of the seminar	Public interest for institutional purposes (clause 6, paragraph 1,	<ul style="list-style-type: none">• Voice/image	For a maximum period of 3 years from the date of the seminar



POLITECNICO
MILANO 1863

<p>“Underground space – From resources to structures and infrastructures” for the dissemination of the same through the website of the Department of Civil and Environmental Engineering</p>	<p>letter e) of the Regulation)</p>		
<p>Purpose 3: Statistical purposes and scientific heritage of the Department of Civil and Environmental Engineering</p>	<p>Public interest for institutional purposes (Article 6, paragraph 1, letter e) of the Regulation)</p>	<ul style="list-style-type: none"> • Seminar recording • Identification data (Name, Surname) of the speakers • Contact data (e-mail address) of the speakers 	<p>For archiving and conservation purposes, the data necessary for the proper functioning of the Public Administration will be kept, in compliance with the principle of transparency and the principles of lawfulness, proportionality and minimization, for an indefinite period of time</p>

Nature of data

Data communication is discretionary.

Failure to communicate data prevent from participating to the seminar.

Special categories of personal data

For carrying out the purposes listed above, no collection or treatment of special categories of personal data is foreseen.

Processing method

The participation to the live streaming of the seminar by means of the Webex platform causes the videorecording of the event.

The videorecording will be made by using the specific functions available on the Webex platform, in order to consent the live streaming and the videorecording that will be published on the website of the Politecnico di Milano - Department of Civil and Environmental Engineering.

All of these operations will be carried out by following procedures that guarantee the safety and the confidentiality by subject specifically appointed by Politecnico di Milano.

The data treatments carried out for the purposes mentioned above can be carried out on paper or digital means, manually and/or with electronic tools or, in any case, through automated processes, on the structure disk within the Politecnico di Milano data center. They could also be stored in paper archives for the duration of the data processing and in digital format for an indefinite period of time due to the transparency and good operation of the public administration.

The access to the data acquired for the aforementioned purposes is allowed to duly authorized staff.



POLITECNICO
MILANO 1863

Recipient categories

In relation to the mentioned purposes, data and recorded images of the seminar may be disclosed to third parties, both in Italy and abroad, for purposes linked to the scientific dissemination activities of the Department of Civil and Environmental Engineering of Politecnico di Milano.

Storage period of personal data and their return

The collected data are stored at Politecnico di Milano for a maximum period of 3 years, and in any case for a period of time not exceeding the necessary time to fulfil the purposes for which data have been collected and processed.

For statistical purposes and as scientific heritage of the Department of Civil and Environmental Engineering, the data necessary for the proper functioning of the Public Administration will be kept, in compliance with the principle of transparency and the principles of lawfulness, proportionality and minimization, for an indefinite period of time.

Transfer to Extra EU Countries and diffusion

Personal data will not be, in any way, transferred to non-EU Countries.

The seminar recording will be at disposal on the website of the Department of Civil and Environmental Engineering for downloading.

In general, if for technical and/or operational reasons it becomes necessary to make use of subjects located outside the European Union, or if it becomes necessary to transfer some of the data collected to technical systems and services managed in the cloud and located outside the European Union area, the processing will be regulated in accordance with the provisions of Chapter V of the Regulation and authorized on the basis of specific decisions by the European Union. All necessary precautions will therefore be taken in order to guarantee the most complete protection of personal data, basing this transfer: a) on adequacy decisions of the recipient third countries expressed by the European Commission; b) on adequate guarantees expressed by the third party recipient pursuant to art. 46 of the Regulation; c) on the adoption of binding corporate rules, the so-called "Corporate binding rules".

Rights of the interested parties

As interested party, you can ask the Data Controller, at any time:

- confirmation of the existence or not of your personal data;
- access to your personal data and related information; the correction of incorrect data or the addition of incomplete data; the cancellation of your personal data (if any condition indicated in art. 17, paragraph 1 of the Regulation can be applied and it is in compliance with the exceptions provided in paragraph 3 of the same article); the limitation of processing of your personal data (when one of the conditions indicated in art. 18, paragraph 1 of the Regulation can be applied), the anonymization or blocking of data processed unlawfully, including data whose storage is not required in relation to the purposes for which the data were collected or subsequently processed.

As interested party, furthermore, you have the right to wholly or partly oppose:

- for legitimate reasons regarding the processing of his/her personal data, related to collection purposes;
- to the processing of his/her personal data for the purpose of sending promotion of educational initiatives and cultural events of Politecnico di Milano.

These rights can be exercised by contacting privacy@polimi.it.

If you deem that your rights have been violated by the data controller and/or by a third party, you have the right to submit a complaint to the Data Protection Authority and/or to another competent supervisory authority pursuant to the Regulation.